

INSTRUCTIONS TO STUDENTS

- 1. Al-Falah school provides education from LKG to Class X. Therefore, it is expected that the juniors are treated with love and affection by their seniors while they show due respect to their seniors.**
- 2. All students are expected to greet all teachers and parents when they meet them whether they actually teach them or not.**
- 3. Changing of classrooms between periods should be done in an orderly manner and silently. Students should not leave their class unnecessarily at the end of every period.**
- 4. No books (other than text books or library books), magazines Cds, Pen Drive etc should be brought to school. If they are brought, they will be confiscated.**
- 5. Lending or borrowing of money or other articles are strictly forbidden.**
- 6. Students are ordered to respect school property. No one should damage any school furniture, write or draw anything on the walls irregular or in any way damage things belonging to others. Any school property damaged even by accident should be reported at once to the class teacher or to the Principal and has to pay the penalty amount.**
- 7. They should not spoil or pluck flowers.**
- 8. Students are not allowed to bring any kind of object that can cause injury to others.**
- 9. Bullying, use of abusive and foul language, rowdy or violent behaviour in any form are punishable offences.**
- 10. Students are advised to keep their class room, school building and campus as clean as possible and throw leftovers into the dustbins compulsory.**
- 11. Under any conditions a student is not permitted to bring a mobile telephone/smart watches to the school. If confiscated, it will not be returned.**
- 12. Students indulging in any form of violent or destructive activities will face disciplinary action as decided by the school authorities.**
- 13. Students using unfair means during examination will face disciplinary action.**
- 14. A student found co-operating or indulging in any act of violence committed by other students which harms any student**

physically or mentally would also face disciplinary action including expulsion.

15. Students should carry napkins.

16. No students shall indulge in any of the following practices:

- **spitting in or near the school building.**
- **disfiguring or damaging any school property**
- **smoking**
- **any form of gambling**
- **use of drugs or intoxicants except on prescription by a regular medical practitioner.**
- **rowdism and rude behaviour.**
- **use of violence in any form.**
- **casteism, communalism or practice of untouchability.**

17. The observance of rules of discipline of the school and good behaviour is an essential condition to a student's continuation in the school. In case any student violates the school rules or indulges in any form of indiscipline, strict action like suspension or even expulsion shall be taken against the student.

18. No attendance would be given to a student during the period of suspension.

19. Bursting of crackers and playing with colours and any other such unwanted activity is liable to lead to expulsion of a student from the school.

20. The students should not litter the school premises with wrappers, papers or polythene bags.

21. Self-discipline is the forte of the school.

22. Students must and should speak in English. Those who will not following will be punished/ fined.

23. Students should wear neat and clean uniform, shoe, socks ,cap(boys), hijab(girls) regularly. If failed follow the above things will not be allowed to the classes.